

European Collection of Authenticated Cell Cultures General Collection

Catalogue Deposit – Cell Line Data

Use this form for depositing cell lines into the European Collection of Authenticated Cell Cultures (ECACC) Hybridoma Collection. Please complete as fully as possible then email to culturecollections@phe.gov.uk **PRIOR** to sending the cell line(s). Please include a signed PDF copy.

Do not attempt to send cell lines prior to receipt of transportation instructions from ECACC

Cell line name	
ECACC no. <small>(leave blank for ECACC to complete)</small>	
Keywords	
Cell line description	
Species <small>(and strain)</small>	
Tissue	
Cell Type	
Morphology	
Growth mode	
Passage number	
Subculture routine	
Growth conditions	
Culture medium	
Cell yield at subculture	
Cultured in antibiotics? <small>(Yes/No)</small>	
Testing for mycoplasma <small>(Yes/No)</small>	
Results <small>(give details)</small>	
Is cell line genetically modified? <small>(Yes/No - give details)</small>	
Is cell line tumourigenic? <small>(Yes/No - give details of host)</small>	

Karyotype	
Receptors	
Products or characteristics of interest	
References	
Additional references	
Patent	
Application(s)	

Tissue Procurement (Human cell lines only)	<p><i>Was the tissue used for creation of this cell line part of an ethically-approved study?</i></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p><i>If yes, Institutional Review Board (IRB) study number</i></p> <p><i>If no, what year was the cell line established in culture?</i></p> <p><i>Was donor consent received for use of tissue in research? Yes <input type="checkbox"/> No <input type="checkbox"/></i></p>
Depositor	
Depositor address	
Telephone and fax numbers	
Email	
Depositor originator? <small>(Yes/No – if no, give details)</small>	
Country of origin	
Release conditions?	
Depositor signature	
Date of signature	
Date sheet generated <small>(leave blank for ECACC to complete)</small>	

ECACC can accept:

Frozen vials - must be sent in a polystyrene insulated container provided by ECACC. This consists of a polystyrene box labelled with the return address and appropriate dry ice markings containing a document wallet, a 10x10 tray and a tray plan. You will be required to provide at least 8kg of dry ice (solid CO₂) to completely fill the box.

Growing cultures - should be sent in 25cm² non-vented, plug-seal flasks. Fill the flask to the neck with culture medium then ensure the lid is tightly fastened and wrapped with parafilm. Wrap each flask in sufficient absorbent material to hold the total volume of the culture media should leakage occur and place in a plastic bag. ECACC will provide a polystyrene box, labelled with the return address, containing polystyrene chips and a document wallet, for you to send the cells to ECACC.

1. ECACC will assist with the documentation that should accompany the shipment by supplying templates and instructions on how to complete the documentation and where to affix this to the package. Documentation to be included in the shipment includes a dispatch note, commercial invoice (outside of the European Union (EU)), tray plan (for frozen vials) and Material Safety Data Sheet (MSDS)
2. Please note that deposits which are, or contain, animal pathogens require an import licence into the EU. Please allow 8 weeks for this process, and submit information requested by ECACC for licence applications as quickly as possible
3. For cell cultures classified as biosafety level 3 (ACDP 3) additional requirements must be met for transportation. Contact us for advice.

Upon receipt of the cell culture(s), ECACC will contact you to acknowledge receipt of the cell line and provide a provisional reference number